



MALACAÑAN PALACE  
MANILA

**MEMORANDUM ORDER NO. 35**

**FURTHER AMENDING MEMORANDUM ORDER NO. 109 (S. 2000),  
AS AMENDED, ENTITLED, "ESTABLISHING A PROVIDENT FUND  
FOR THE OFFICE OF THE PRESIDENT PROPER PERSONNEL"**

**WHEREAS**, Memorandum Order (MO) No. 109 (s. 2000) authorized the establishment of the Office of the President (OP) Proper Provident Fund to provide supplementary benefits to and improve the quality of life, work and general welfare of the member-employees of the OP Proper;

**WHEREAS**, MO No. 16 (s. 2011) amended MO No. 109 by reconstituting the membership of the Board of Trustees of the OP Proper Provident Fund to improve the efficiency and effectiveness of managing the affairs, business, and properties of the Fund; and

**WHEREAS**, it is imperative to expand the membership coverage of the OP Proper Provident Fund in recognition of the invaluable services of government employees who work under the OP Proper and play a pivotal role in fulfilling the critical mandates of the OP;

**NOW, THEREFORE, I, FERDINAND R. MARCOS, JR.**, President of the Philippines, by virtue of the powers vested in me by the Constitution and existing laws, do hereby order:

**Section 1. Amendment to MO No. 109.** Section 2 of MO No. 109 is hereby amended to read as follows:

Sec. 2. Membership – All permanent and regular officials and employees of the OP-Proper, as well as employees whose salaries are charged against lump-sum funds, are eligible to be members of the OP Provident Fund: *Provided, that*, membership thereof shall continue until the member retires, resigns or is separated from the service for cause, or upon transfer to another office, or upon his death: ***Provided, further, that, seconded civilian personnel to the OP Proper from other government agencies, shall be eligible for membership in the OP Proper Provident Fund, subject to the following:***

- 1. Such seconded personnel may join and remit their contributions to the OP Proper Provident Fund on a voluntary basis;***

2. **Membership in the OP Proper Provident Fund shall continue only during the period of their secondment to the OP Proper, including renewals or extensions thereof;**
3. **The seconded personnel is not a member of any Provident Fund or its equivalent in his/her parent agency; and**
4. **Such seconded personnel shall be subject to the same benefits, qualifications, disqualifications, and other conditions imposed on all members of the OP Proper Provident Fund.**

**Section 2. Implementing Guidelines.** The Board of Trustees shall issue rules and regulations necessary to effectively implement this Order.

**Section 3. Repeal.** MO No. 109 is hereby amended. All other orders, rules and regulations and issuances or parts thereof, which are inconsistent with the provisions of this Order, are hereby repealed or modified accordingly.

**Section 4. Effectivity.** This Order shall take effect immediately.

**DONE**, in the City of Manila, this 24<sup>th</sup> day of March, in the year of our Lord, Two Thousand and Twenty-Five.



By the President:



**LUCAS P. BERSAMIN**  
Executive Secretary

